



.... a program of The Outreach Institute

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PLAN AND TIMETABLE FOR THE FANTASIA FAIR 1992

MAY & JUNE

- o Preliminary Negotiations with Innkeepers in P-Town
- o Finalization of Part B Programs
- o Contact Past Veteran Fair Goers about their return this year
- o Development of an Administrative Plan for the Fan/Fair
- o Outline of the House Hostess Training program at FF '92
- o Establishment of Fees for commuter Fan/Fair people and Spec. Prog.
- o On Going communication with the HOAI Fan/Fair Committee
- o Finalization of the FF 92 program guide
- o P-town Advertising campaign from Local establishments for our pubs.

JUNE - JULY - AUGUST

- o completion of MAY & JUNE agenda
- o intensive marketing campaign and strategies,
- o development of a promo video of the Fan/Fair for Dist. Nationally
- o at least bi weekly progress reports on our registration.
- o preparation of the administrative needs for in site Fair Administration
- o more intensive marketing of the FF '92 program

SEPTEMBER - OCTOBER

- o Finalization of negotiations with P-town Inns and eateries
- o Selections of Administrative Staff and House Hostesses
- o Logistical support team and specific task assignments
- o Final Admin Details wrt all aspects of Fan/Fair 1992

Respectfully Submitted
Ari Kane

Executive Director to
ALL BOARD members